

MEETING MINUTES

August 28, 2004

Minutes of The Board of Trustees of Dodd Hall Meeting, Saturday, August 28th, 9:30 a.m. in Shriver Center Bystrom Room, Oxford, OH 45056.

- ◆ Trustees Present:
Brothers Terry Raulin, VP, Steve Rohe, Treas., Roger Harris, Secy., Bob Riebel, Ch. Advisor, John Carselle, Paul Davison, Brian Pero, Jon Hein, Fred Szumlic, Sam Flannery, Walter Frank, Hal Jasper, Undergraduate chapter members: Brandon Rawot, SMC, Evan Hanser, ThC, Matthew Simon, Dan Feldman, M. David Burch, Brian O'Grady.
- ◆ The meeting was called to order by Vice President Terry Raulin with opening comments regarding preservation of past years' composite photographs. Members introduced themselves. Brother Raulin defined Dodd Hall's roll. He then stressed the temporal nature of the undergraduates and that Dodd Hall, including the undergrads, was always planning for the future, not just the present. This was reinforced by Br. Harris.
- ◆ **Secretary's Report:** Br. Harris congratulated the chapter on the cleanliness of the house this morning. He then called for and received no corrections on the last meeting minutes. He then stressed the importance of the chapter's record keeping and maintenance of the website. He urged the chapter officers to continually emphasize now, to the brothers, the need for graduates to stay in touch with the chapter after graduation. There will be a mini-reunion of alumni from the years 1960-1965. The chapter is invited to the cookout held on Saturday, Oct. 16, 2004. Costs per person will be about \$10. He hoped that the 1st floor bathroom could be made "female only" that day. Parking will be at Millett West parking lot, but asked that the house members with cars not park at the house on Saturday.

Brother Harris received a letter of resignation for personal reasons from Br. Ashworth. With electronic communications and e-mail, he suggested that Br. Ashworth could still be of assistance to Dodd Hall without resigning, rather continuing his input by e-mail. Discussion then ensued regarding Dodd Hall members not being able to come to meetings for extended periods of time. Consensus opinion is that members should at least attend one or two meetings each year. Members unable to commit to this minimum should be asked to resign.

- ◆ **Treasurer's Report:** Br. Rohe presented the latest treasurer's report and explained the figures. Discussion then developed regarding upkeep of the house, room deposits and refunds, damage costs and their apportionment. The Pennington feasibility study was then discussed. Br. Rohe will be signing the necessary documents and submitting them to Pennington with the appropriate payment. Br.s Raulin and Harris stressed that the study would not have a negative financial impact on our ongoing concerns and obligations to the undergraduate chapter.
- ◆ Br. Rawot, Chapter SMC, presented his report. Parlor fees have been eliminated. Twenty-four brothers are living in the house at rents of \$1850 for single and \$1550 for double occupancy. Several chapter officers attended the National meeting in St. Louis, subsidized by Dodd Hall funds. The house is being kept up much better. Brandon and Br. Matt Simon explained the chapter's plans for philanthropic activities, beginning with quantifiable goals. Br. Harris suggested a project that could keep the fraternity's name visible to everyone, such

as road maintenance where signs are posted along the highways being maintained. Br. Frank recommended focusing on just a few philanthropic groups. Br. Rawot's discussed the steps the chapter plans to take to improve our national rating with the goal of getting the Smythe Award for Chapter improvement. Br. Harris recommended that the chapter always submit publicity and photos to Shield & Diamond for every event. Self-promotion is better than none. A general discussion regarding rent deposits and refunds ensued. Br. Hanser explained dues and fees, in response to a query from Br. Flannery. Dues for in-house members is \$595; for out-of-house members, \$565. Rentals will amount to \$37,800 and may reach \$47,000. A general discussion ensued regarding deposits, refunds,

- ◆ **Chapter Advisor's Report:** Br. Riebel gave a brief Chapter advisor's report, due in fact to the inactivity during the summer, when only 3 people lived in the house. Next summer, a minimum of five people must sign up for the summer to be economically feasible. The alarm system can be activated if that number can't be reached, so that no trespassing or vandalism will occur. Br. Hein reviewed the legal issues of summer occupancy and both alumni and undergrad responsibilities which are mutually beneficial: the undergrad behavior must not endanger the chapter charter and the alumni must not jeopardize the physical house and property.
- ◆ Br. Rohe then expanded on the Pennington feasibility study. No response from PKA National HQ to our application for a loan for the study. We will need to personally guarantee the \$20,000, although those moneys will come from the donations made by the alumni. Br. Frank suggested we request Pennington to have a presentation at homecoming this year. The DREAM TEAM reviewed it's goals and welcomed continuing input from the chapter as Br. Hanser has attended several of the Team meetings.
- ◆ **OLD BUSINESS:** Br. Harris briefly reviewed Alumni weekend. Br. Raulin, Potts & Riebel safely removed trees and large bushes from around the house and will work with the chapter to develop a coherent plan for future landscaping as well as general projects in the house. Br. Frank will continue to develop a coherent plan for a Memorial fund/project, recognizing outstanding Delta Gamma chapter alumni and memorial plaques for Dodd Hall members who have died and who donated much in time and effort to the chapter. Pictures with inscriptions was one well-accepted proposal. Br. Frank also suggested changing the name of the "Green Room" to reflect this honor. Discussion continued about an undergraduate award to recognize excellence in academics, extra-curricular activities and fraternalism.
- ◆ **NEW BUSINESS:** Br. Feldman requested more interaction with alumni. Br.s Raulin and Harris suggested another joint meeting of Dodd Hall and the chapter, again with pizza and soft-drinks. Br. Harris recommended doubling the amount of pizza over last year as the undergrads seem to be able to consume vast quantities on their own. Br.s Pero & O'Grady will be coordinating efforts for homecoming this year. Discussion then centered around developing a strategy for either repairing or replacing the fire-truck, a PKA symbol, nationally. Br. Harris stressed the need for better maintenance on the chapter website. Br. Rawot explained that it was primarily a rush function. Br. Harris suggested a joint effort with a professional webmaster, whose fees would be shared by Dodd Hall and the chapter. The website could be interactive so that alumni could submit changes in address, e-mail, marital status, etc., similar to the national PKA site. This would also improve the maintenance of alumni records. Br. Raulin asked about problems with the Phi Delta Theta fraternity next door. Br. Rawot responded that he had a good relationship with their president and no current problems has come up. Br. Raulin stressed the importance of zero tolerance on both sides for any damage to the other's houses.

- ◆ The meeting was then adjourned at 1:30 p.m.
- ◆ **The next Dodd Hall meeting will be SATURDAY, OCTOBER 23, 2004 at 10:30 a.m. at the fraternity house.**

PLEASE REPORT ERRORS or CORRECTIONS TO Br. Harris : wholetooth@aol.com

ATT: Treasurer's report

Account	8/26/2004 Balance
Bank Accounts	
DODD HALL	5,383.46
DODD HALL SAVINGS	6,791.72
TOTAL Bank Accounts	<u>12,175.18</u>
Asset Accounts	
BUILDING IMPROVEMENTS	115,533.00
FURNISHINGS	9,614.00
LAND	42,500.00
PKA BUILDING	751,277.00
TOTAL Asset Accounts	<u>918,924.00</u>
Liability Accounts	
PKA BUILDING Loan	-310,000.00
TOTAL Liability Accounts	<u>-310,000.00</u>
OVERALL TOTAL	<u>621,099.18</u>

BALANCE SHEET
August 28, 2004

ASSETS

Cash and Bank Accounts

DODD HALL \$ 5,383.46
DODD HALL SAVINGS 6,791.72

TOTAL Cash and Bank Accounts 12,175.18

Other Assets

BUILDING IMPROVEMENTS 115,533.00

FURNISHINGS 9,614.00

LAND 42,500.00

PKA BUILDING 751,277.00

TOTAL Other Assets 918,924.00

TOTAL ASSETS 931,099.18

LIABILITIES & EQUITY

LIABILITIES

Other Liabilities

PKA BUILDING Loan 310,000.00

TOTAL Other Liabilities 310,000.00

TOTAL LIABILITIES 310,000.00

EQUITY

621,099.18

TOTAL LIABILITIES & EQUITY 931,099.18